



AUO Mobility Solutions

Documentation AMSC Tracking Cloud

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1 Introduction

Among other things, the BHTC Tracking Cloud replaces the previous WEB-EDI system and is used for communication with the supplier. If no direct EDI connection is possible, the delivery call-offs are provided in the Tracking Cloud. The supplier also creates the delivery and transport data, including printing the GT labels, in the Tracking Cloud.

The following describes how delivery call-offs are read and then transferred to delivery and transport data, as well as how the printing of delivery bills, GT labels and the sending of delivery data via EDI are initialized.

1.1 Requirements for using the Tracking Cloud

The Web-Address is: <https://auomsc.tracking.cloud>

As the entire process takes place online, all you need to use the Tracking Cloud is a browser and a PDF reader.

2 Log-In & Overview

2.1 Request User Log-In Data

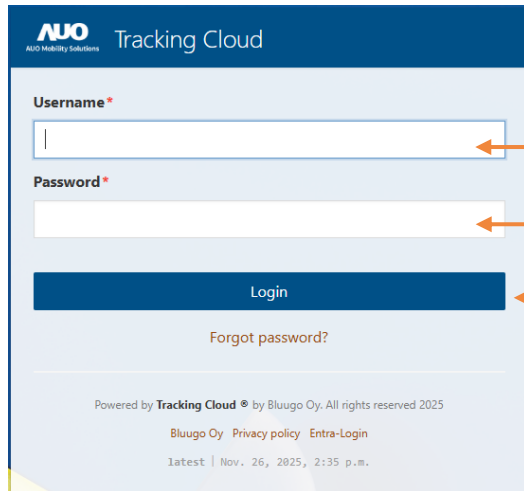
To request new access data, please send an e-mail to the support e-mail address tracking.cloud@bhtc.com.

The following information must be entered in the e-mail so that a new user can be created:

- Supplier Name
- Vendor Number
- Name
- First-Name
- Phone Number
- E-Mail-Address
- Needed authorization (Call-Off, ASN, SBI)

Once the access data has been created, an automated email is sent to the user directly from the Tracking Cloud.

2.2 Log-In



The access data must be entered on the start page of the Tracking Cloud.

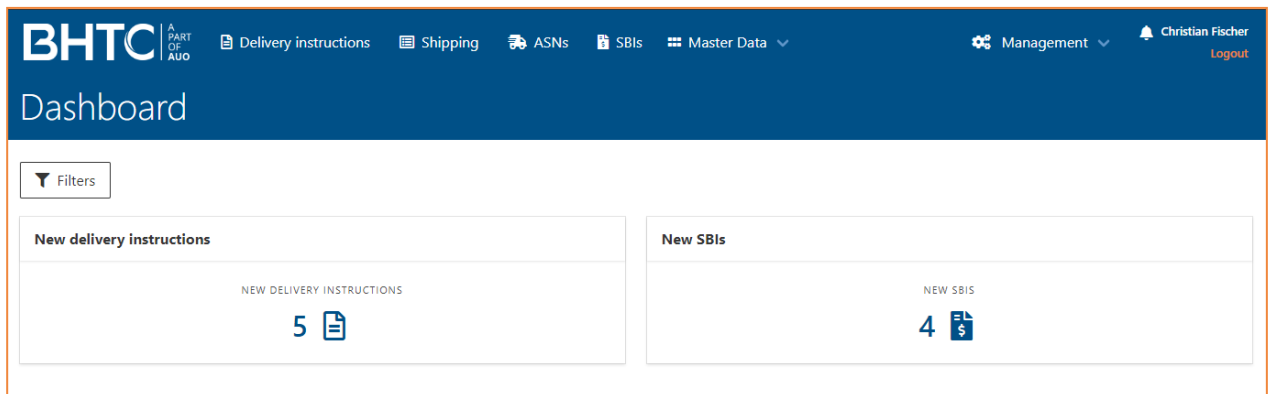
Enter the Username

Enter the password

Click on Login

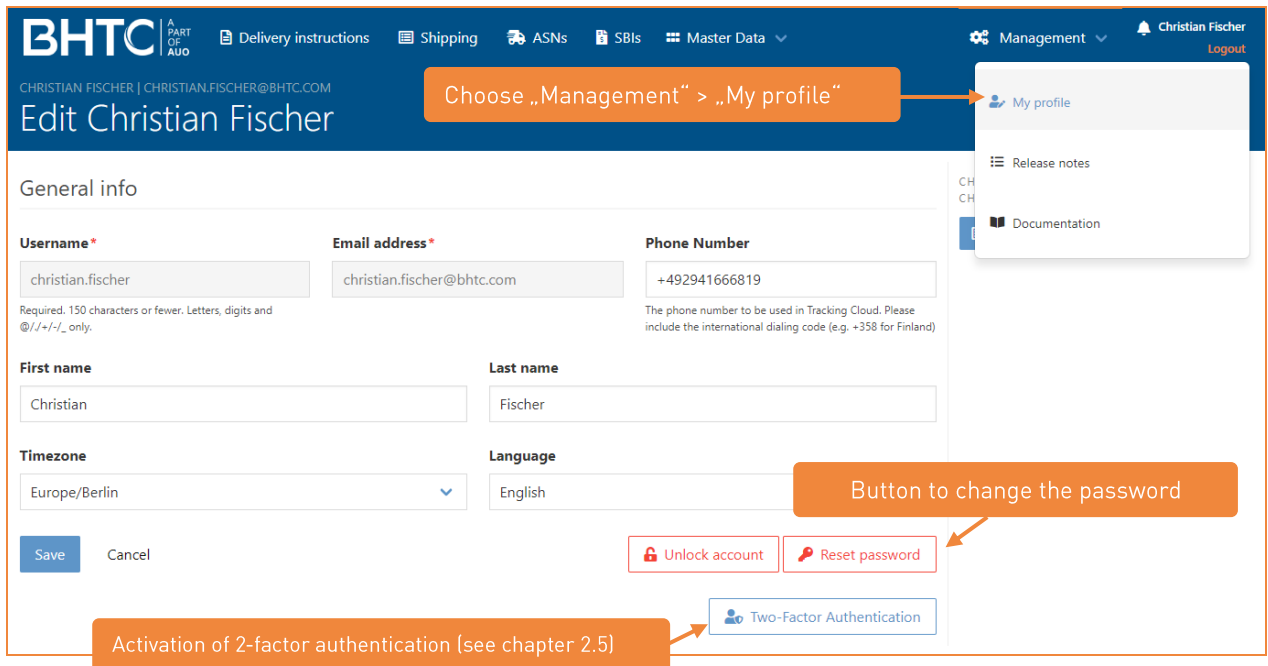
2.3 Website & menu structure

Depending on the existing authorization, the menu structure may differ.



2.4 My Profile

The language, telephone number and password can be changed under the “My profile” menu item.



The screenshot shows the BHTC user interface for editing a profile. The page title is "Edit Christian Fischer". The user's name is "CHRISTIAN FISCHER" and email is "CHRISTIAN.FISCHER@BHTC.COM". The page is divided into sections: "General info", "Username", "Email address", "Phone Number", "First name", "Last name", "Timezone", and "Language". There are also buttons for "Save", "Cancel", "Unlock account", "Reset password", and "Two-Factor Authentication".


Annotations in the image:

- An orange box with an arrow pointing to the "Management" menu and the "My profile" option: "Choose „Management“ > „My profile“"
- An orange box with an arrow pointing to the "Reset password" button: "Button to change the password"
- An orange box with an arrow pointing to the "Two-Factor Authentication" button: "Activation of 2-factor authentication (see chapter 2.5)"

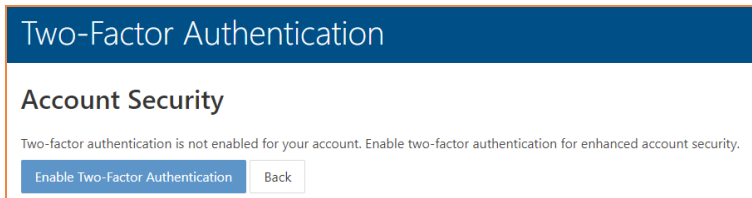
2.5 Account Security

Two-factor authentication (2FA) is a feature that can be used to verify the identity of the user attempting to log in to the Tracking Cloud Service. When two-factor authentication is enabled, the user must first enter the username and password as usual when logging in and then provide additional identification information from another source - the most common method for this is a separate authentication application (e.g. Authy, Google Authenticator). Setting up two-factor authentication is simple and only takes a few minutes.

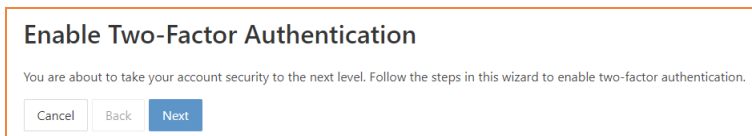
Two-factor authentication (2FA) confirms the user's identity from two different sources and makes it more difficult for criminals to access the data. We therefore recommend activating two-factor authentication (2FA). The following steps are necessary for activation:

1. download an authentication application (e.g. Authy, Google Authenticator) to your mobile phone from the app store.
2. click the button  for activation in the “My Profile” menu item.

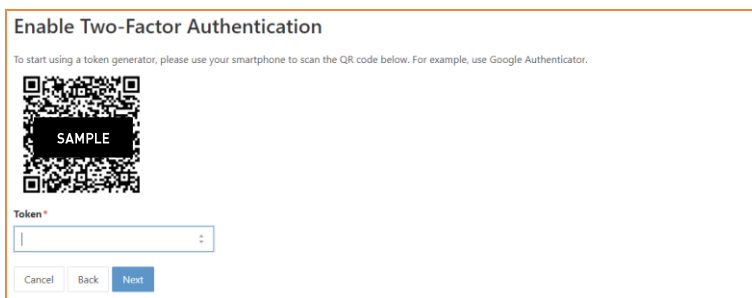
- click the “Enable Two-Factor Authentication” button in the following window.



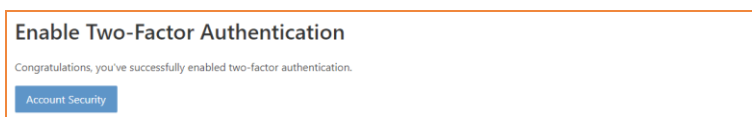
After clicking on the button, the activation is confirmed. Click on “Next” in this window.




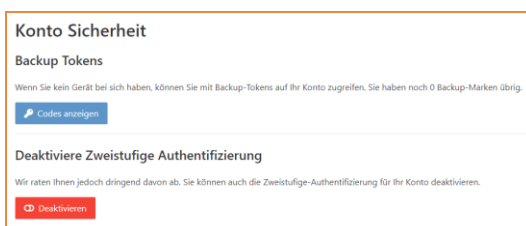
- A QR code is now displayed on the screen. This QR code must be scanned with the authentication application (e.g. Authy, Google Authenticator). The “Token” then generated by the authentication application must be entered in the “Token” field and then click on the “Next” button.



- The activation is confirmed in the last step.



- Note: To deactivate two-factor authentication (2FA), click the button  Two-Factor Authentication in the “My Profile” menu item. Two-step authentication can be deactivated in the following window.



3 Call-Offs

3.1 Overview of the Call-Offs

To view delivery call-offs and download them as pdf files, click on “Delivery call-offs” in the menu bar. All existing delivery call-offs are then displayed.

Unread call-offs are marked with the status “New”.

BHTC A PART OF AUO | Delivery instructions | Master Data | Management | christian.fischer_CallOff | Logout

Delivery instructions

List

Search: ID, PDF, Part number, Part description



Search terms such as the part number, the plant or similar can be entered in the search field for filtering purposes

ID	State	PDF	Part Number	Part Description	Plant	Current Ref Number	Old Ref Number	Created At
CO00315	New	-	18479255	SENSOR-GR (UIF_GEN_3)	Lippstadt			09/09/2024 3:27 p.m.
CO00307	New	-	99301713	iDoc Material 2	Sofia	1	0	09/09/2024 10:31 a.m.
CO00303	Viewed	PDF	99301713	iDoc Material 2	Lippstadt	1	0	09/09/2024 10:29 a.m.
CO00230	Viewed	-	78956131	SENSOR-GR (ITOS)	Lippstadt	74	73	08/27/2024 8:56 a.m.
CO00020	Viewed	-	74579502	SENSOR-GR	Lippstadt	212	211	08/05/2024 12:44 p.m.
CO00012	Archived	-	74579502	SENSOR-GR	Lippstadt	211		06/28/2024 10:06 a.m.

0 Selected

Viewed | Create PDF


Displaying 1 - 6 of 6 items.

In the title bar of the table, you can click on Filter  to filter and display individual values (e.g. call-offs for the Lippstadt plant). The sort order can be adjusted by clicking on Sort .

Columns

- ID =
- State =
- PDF =
- Part number =
- Part description =
- Plant =
- Current Ref Number =
- Old Ref Number =
- Created at =

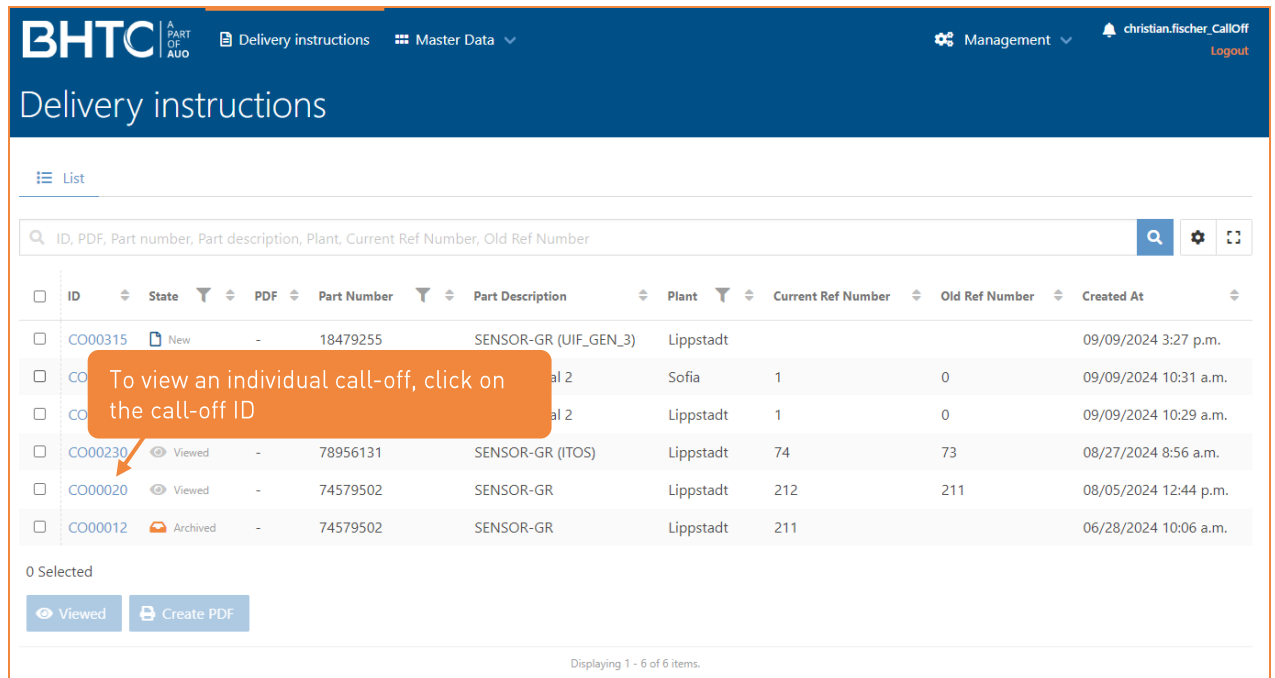
Save | Restore | Reset

Click on the settings icon  to open a window in which the entire view can be re-sorted or individual fields can be hidden.

3.2 View individual call-offs and create pdf files

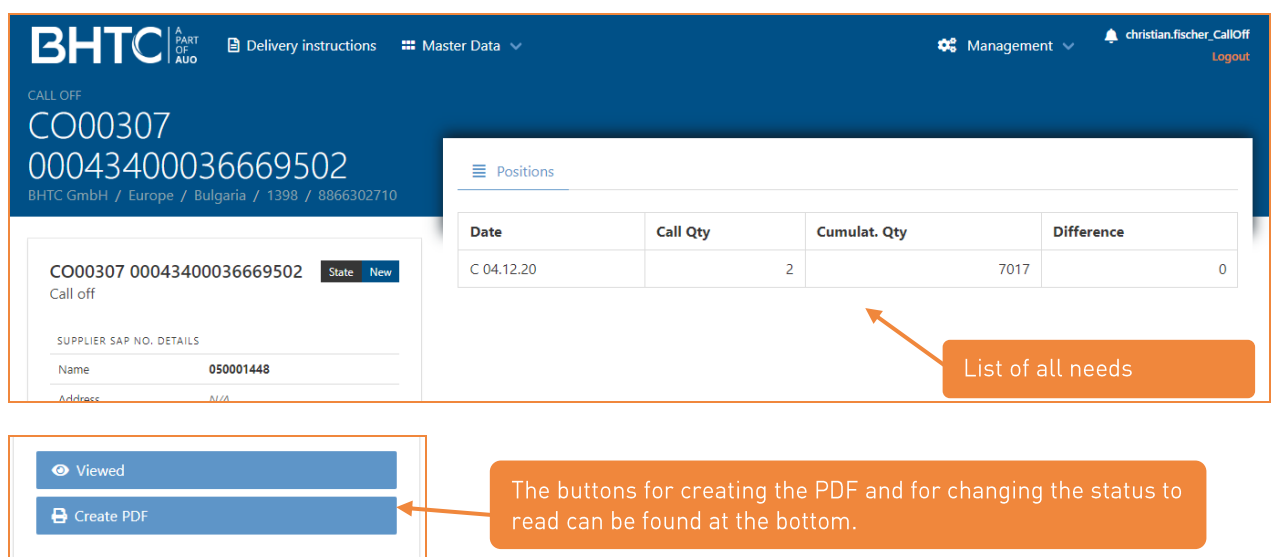
To view delivery call-offs and download them as pdf files, click on “Delivery call-offs” in the menu bar. All existing delivery call-offs are then displayed.

The unread call-offs are marked with the status “New”.



ID	State	PDF	Part Number	Part Description	Plant	Current Ref Number	Old Ref Number	Created At
CO00315	New	-	18479255	SENSOR-GR (UIF_GEN_3)	Lippstadt			09/09/2024 3:27 p.m.
CO00230	Viewed	-	78956131	SENSOR-GR (ITOS)	Lippstadt	74	73	08/27/2024 8:56 a.m.
CO00020	Viewed	-	74579502	SENSOR-GR	Lippstadt	212	211	08/05/2024 12:44 p.m.
CO00012	Archived	-	74579502	SENSOR-GR	Lippstadt	211		06/28/2024 10:06 a.m.

Clicking on the call-off ID opens a new window with the delivery call-off view:



CALL OFF
CO00307
00043400036669502
 BHTC GmbH / Europe / Bulgaria / 1398 / 8866302710

CO00307 00043400036669502 State New

Call off

SUPPLIER SAP NO. DETAILS

Name: 050001448

Address: N/A

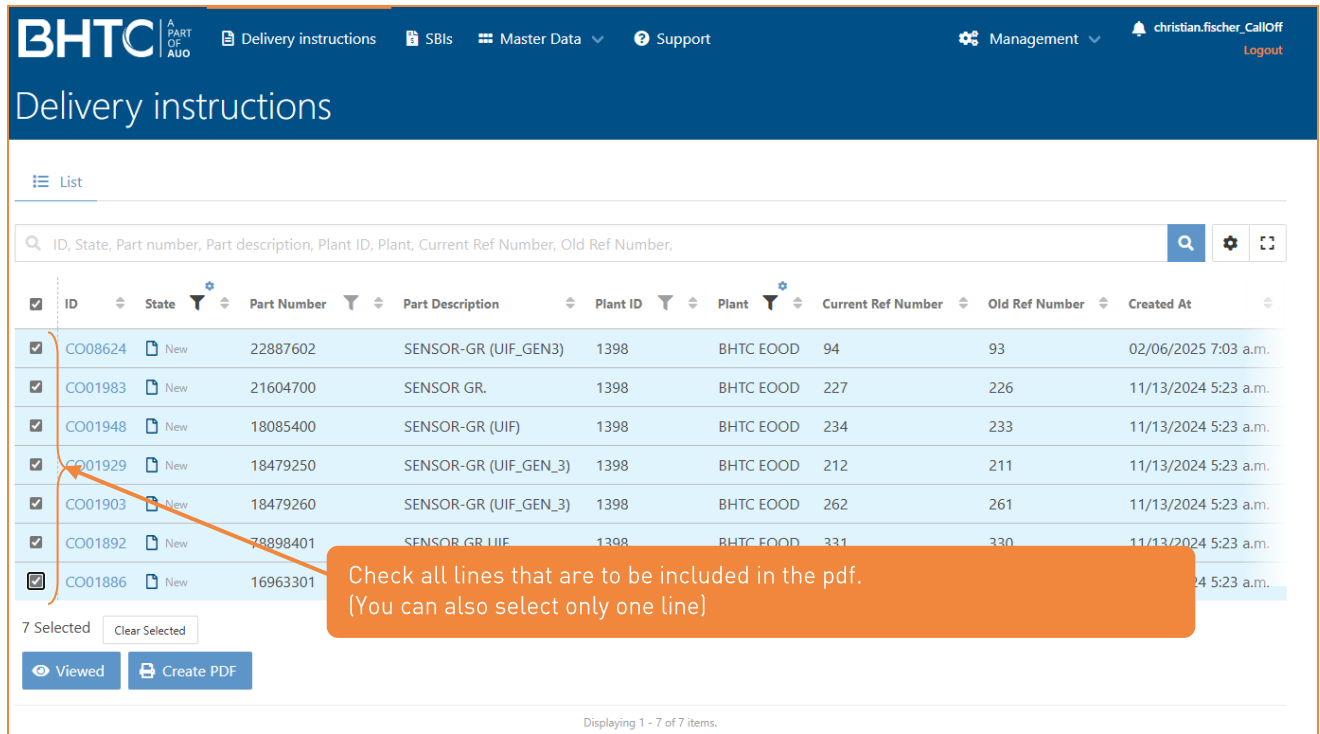
Date	Call Qty	Cumulat. Qty	Difference
C 04.12.20		2	7017
			0

Viewed Create PDF

Important: Click the “Viewed” button for each delivery call-off read so that the status changes from “New” to “Viewed”.

Alternative view of delivery schedules and generation of a pdf document

As described below, several delivery call-offs can be marked and a pdf document with all marked part numbers is created for all marked lines.



BHTC A PART OF AUO | Delivery instructions | SBIs | Master Data | Support | Management | christian.fischer_CallOff | Logout

Delivery instructions

List

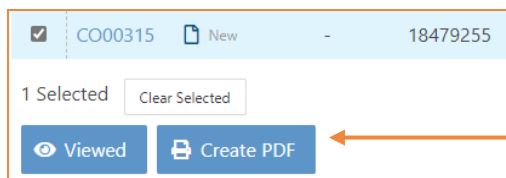
Search: ID, State, Part number, Part description, Plant ID, Plant, Current Ref Number, Old Ref Number

<input checked="" type="checkbox"/>	ID	State	Part Number	Part Description	Plant ID	Plant	Current Ref Number	Old Ref Number	Created At
<input checked="" type="checkbox"/>	CO08624	New	22887602	SENSOR-GR (UIF_GEN3)	1398	BHTC EOOD	94	93	02/06/2025 7:03 a.m.
<input checked="" type="checkbox"/>	CO01983	New	21604700	SENSOR GR.	1398	BHTC EOOD	227	226	11/13/2024 5:23 a.m.
<input checked="" type="checkbox"/>	CO01948	New	18085400	SENSOR-GR (UIF)	1398	BHTC EOOD	234	233	11/13/2024 5:23 a.m.
<input checked="" type="checkbox"/>	CO01929	New	18479250	SENSOR-GR (UIF_GEN_3)	1398	BHTC EOOD	212	211	11/13/2024 5:23 a.m.
<input checked="" type="checkbox"/>	CO01903	New	18479260	SENSOR-GR (UIF_GEN_3)	1398	BHTC EOOD	262	261	11/13/2024 5:23 a.m.
<input checked="" type="checkbox"/>	CO01892	New	78898401	SENSOR GR UIF	1398	BHTC EOOD	331	330	11/13/2024 5:23 a.m.
<input checked="" type="checkbox"/>	CO01886	New	16963301						11/13/2024 5:23 a.m.

7 Selected | Clear Selected

Displaying 1 - 7 of 7 items.

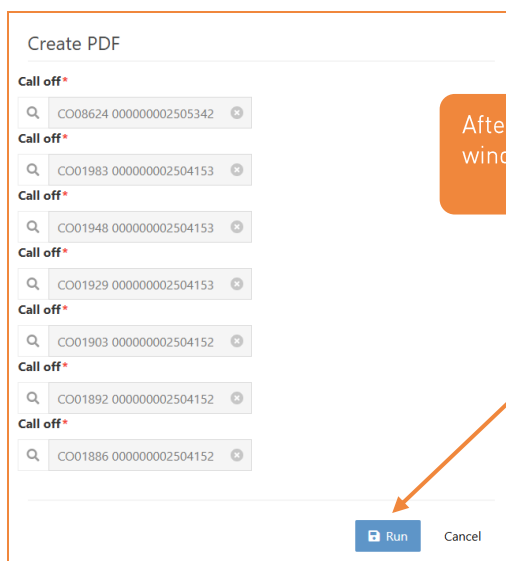
Check all lines that are to be included in the pdf. (You can also select only one line)



CO00315 New - 18479255

1 Selected | Clear Selected

After selecting the line(s), the two buttons are enabled. To create the PDF document, click on "Create PDF". By clicking on "Viewed", the status is changed to viewed.



Create PDF

Call off*
CO08624 000000002505342

Call off*
CO01983 000000002504153

Call off*
CO01948 000000002504153

Call off*
CO01929 000000002504153

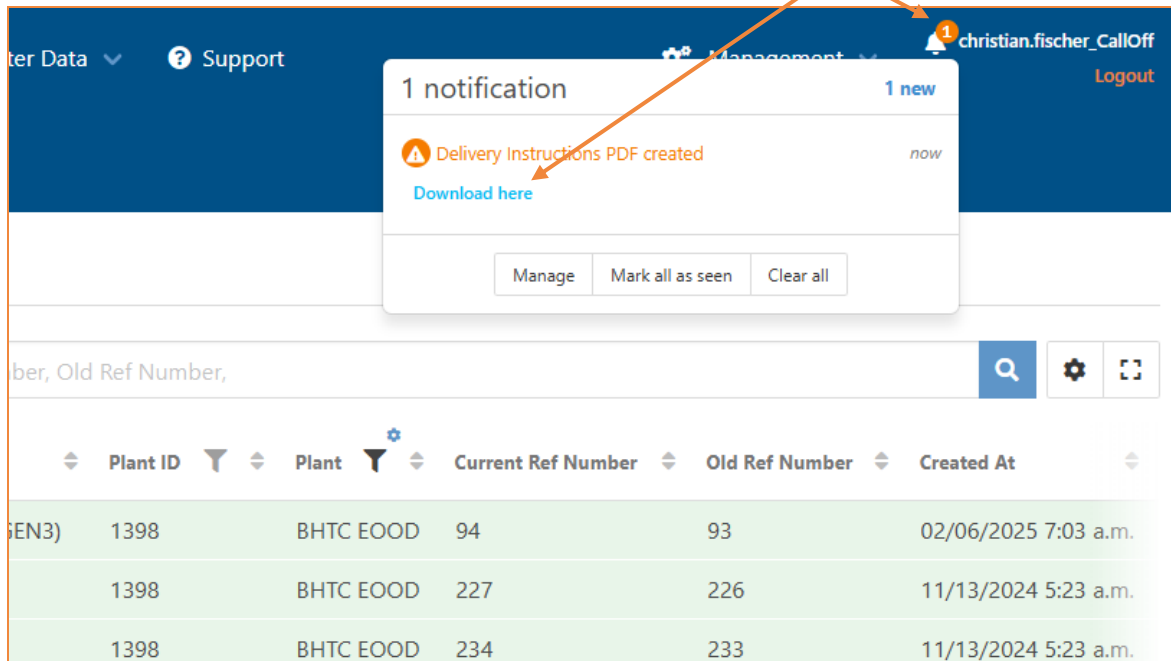
Call off*
CO01903 000000002504152

Call off*
CO01892 000000002504152

Call off*
CO01886 000000002504152

After clicking on "Create PDF", a pop-up window opens. Click the "Run" button here.

There is a bell at the top of the screen, where a "1" is now displayed, for example. Click on the bell and then click on "Download here" in the pop-up.



The screenshot shows a notification pop-up with the following content:

- 1 notification (1 new)
- Delivery Instructions PDF created (now)
- Download here
- Buttons: Manage, Mark all as seen, Clear all

The background interface includes a search bar and a table with the following data:


Plant ID	Plant	Current Ref Number	Old Ref Number	Created At
1398	BHTC EOOD	94	93	02/06/2025 7:03 a.m.
1398	BHTC EOOD	227	226	11/13/2024 5:23 a.m.
1398	BHTC EOOD	234	233	11/13/2024 5:23 a.m.


Important: Click on the "Viewed" button every time you read a call-off, so that the status changes from "New" to "Viewed". (As long as the status remains on "New", a reminder e-mail is sent daily).

3.3 Description of the status

<input type="checkbox"/>	ID	State
<input type="checkbox"/>	CO00012	Archived
<input type="checkbox"/>	CO00020	Viewed
<input type="checkbox"/>	CO00230	Viewed
<input type="checkbox"/>	CO00303	Viewed
<input type="checkbox"/>	CO00307	New

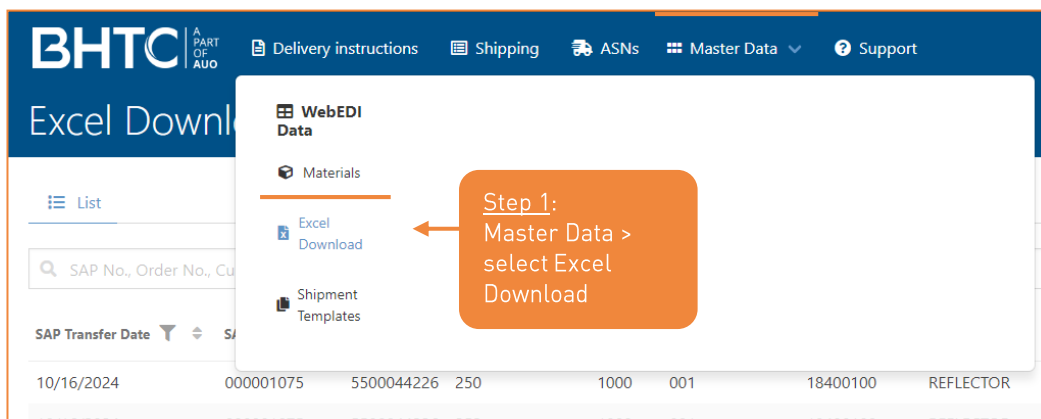
 Neu = New and unread call-off.

 Angesehen = Call-off has been read.

 Archiviert = A new delivery schedule exists for the same part number. The old delivery call-off has been archived.

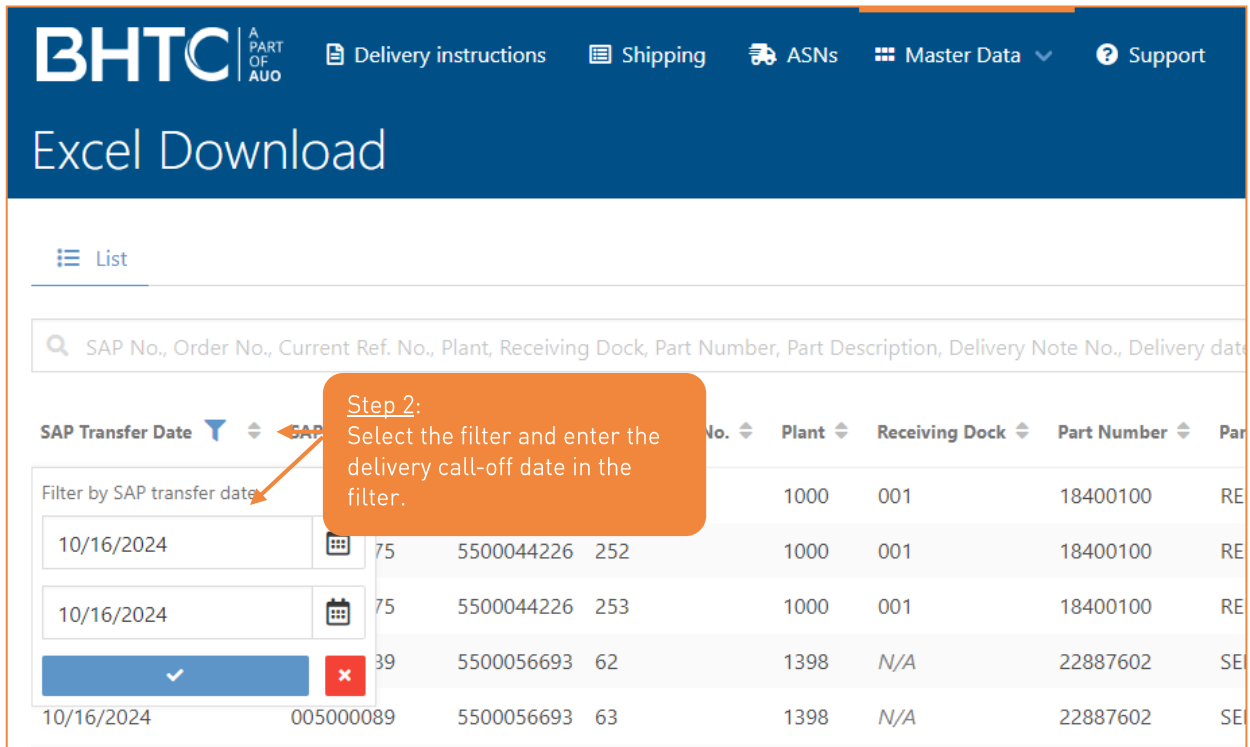
3.4 Excel Download

The “Excel Download” function can be used to download the call-offs as an Excel file. The time period for the download can be filtered as described below.



After selecting the menu item “Excel Download”, all delivery schedules are displayed.

Now select the delivery call-off date in the list which is to be downloaded as an Excel file:



BHTC A PART OF AUO

Delivery instructions Shipping ASNs Master Data Support

Excel Download

List

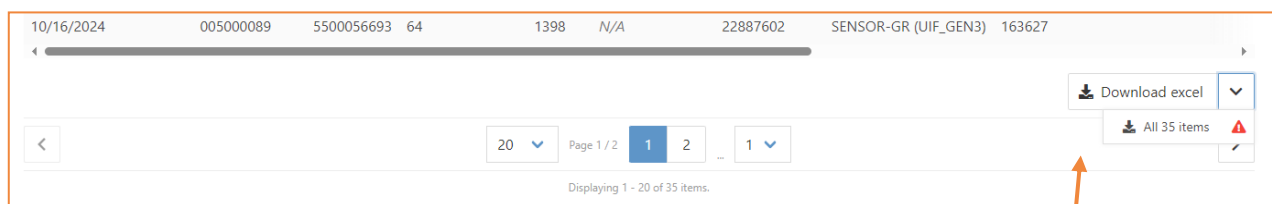
SAP No., Order No., Current Ref. No., Plant, Receiving Dock, Part Number, Part Description, Delivery Note No., Delivery date

SAP Transfer Date	SAP No.	Order No.	Current Ref. No.	Plant	Receiving Dock	Part Number	Part Description
10/16/2024	75	5500044226	252	1000	001	18400100	RE
10/16/2024	75	5500044226	253	1000	001	18400100	RE
10/16/2024	39	5500056693	62	1398	N/A	22887602	SE
10/16/2024	005000089	5500056693	63	1398	N/A	22887602	SE

Only the call-offs for the selected date are then displayed.

Then scroll down and click on “Download Excel file”.

(Note: If there are several pages of delivery schedules in the table, first click on the down arrow and click on “All xx articles” to download all of them)



10/16/2024 005000089 5500056693 64 1398 N/A 22887602 SENSOR-GR (UIF_GEN3) 163627

20 Page 1 / 2 1 2 1

Displaying 1 - 20 of 35 items.

Download excel All 35 items

Step 3:
download the
Excel file

4 Create and send shipping notification (ASN)

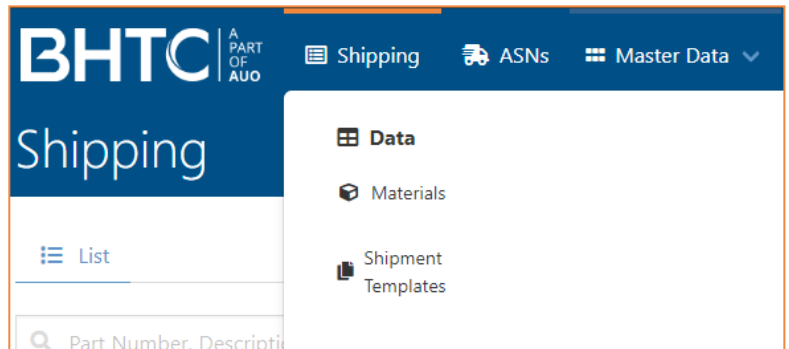
4.1 Description

As goods receipts are automatically recorded using the Global Transport Label and the ASN (see also the BHTC525 Logistics Policy), Global Transport Labels must be printed for each delivery and a shipping notification created and sent. The following describes how a delivery is created.

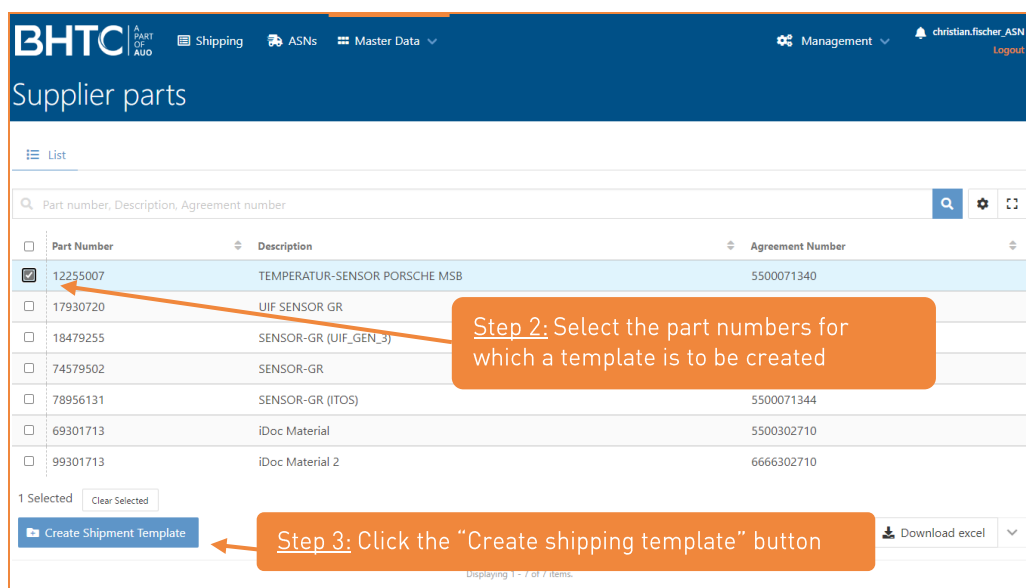
4.2 Create a shipping template

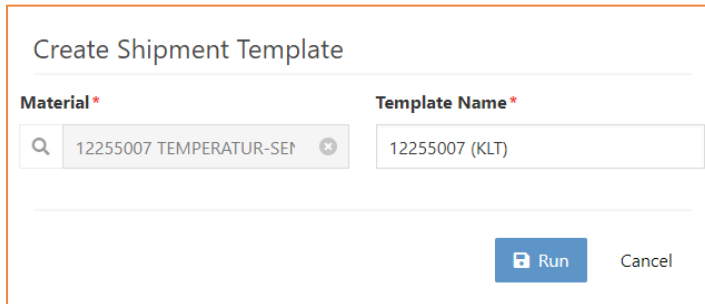
Shipping templates can be created to simplify the creation of deliveries. This automatically transfers the packaging material data to a new delivery.

To create a shipping template with the corresponding packaging information, click on “Master Data” and then on “Materials”.



A list of all available material numbers is then displayed. In this list, select the part number for which a shipping template is to be created and then click on the “Create shipping template” button.





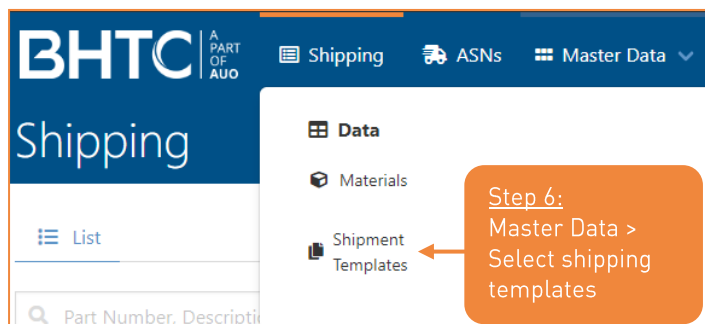
Create Shipment Template

Material*

Template Name*

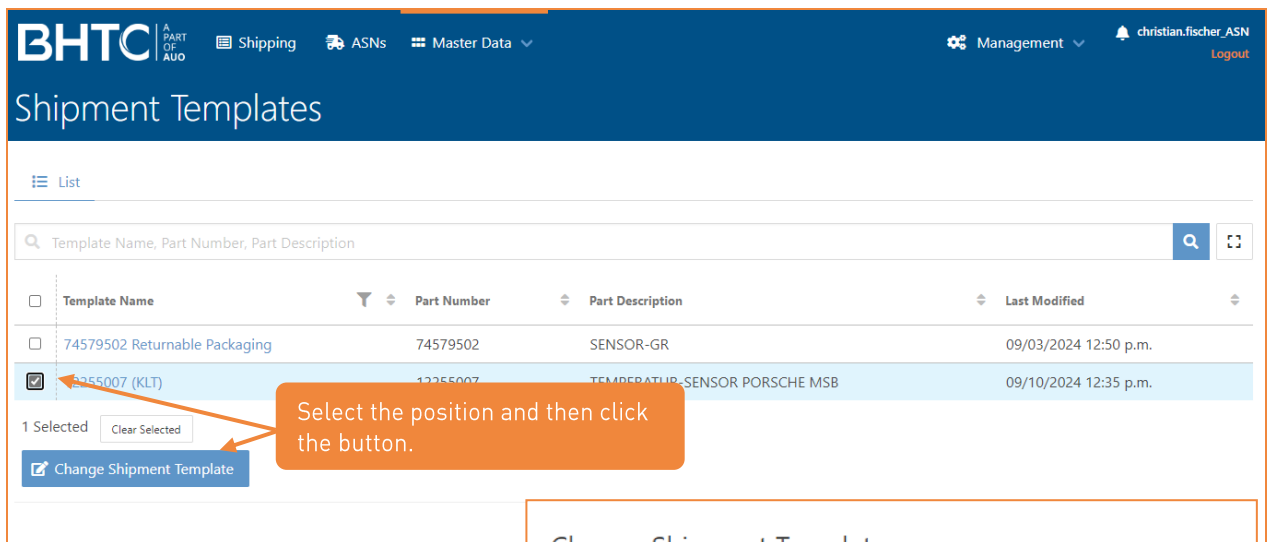
A template name must then be assigned in the pop-up. The template can be found under this name when the ASN is created.

A template is created by clicking on the “Execute” button.

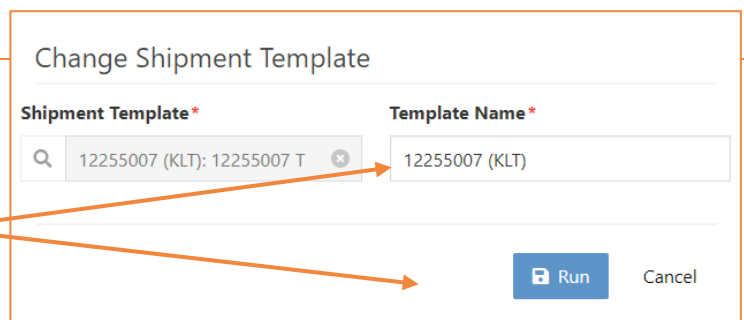


To complete the shipping template, click on “Master Data” and “Shipping templates”.

The generated templates are listed in the overview of shipping templates. The template name can be changed here by selecting the line and clicking the “Change shipping template” button.



The name can be adjusted in the pop-up. The change must then be confirmed with “Execute”.

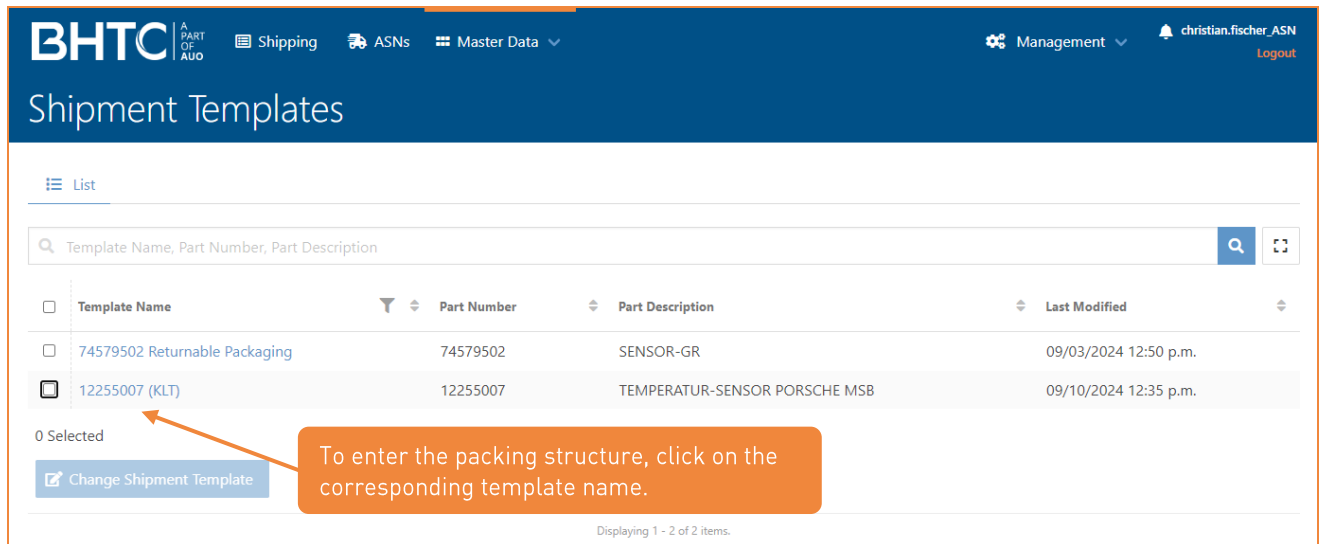


Change Shipment Template

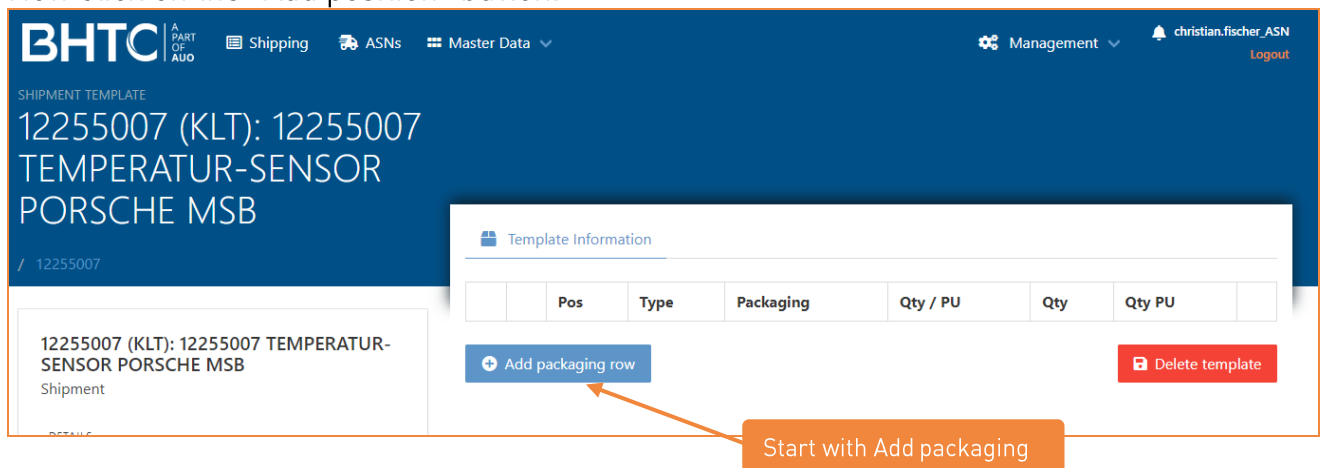
Shipment Template*

Template Name*

The packing structure can then be stored by clicking on the corresponding “template name”. The advantage of this is that the packing structure no longer has to be entered individually for all future deliveries.

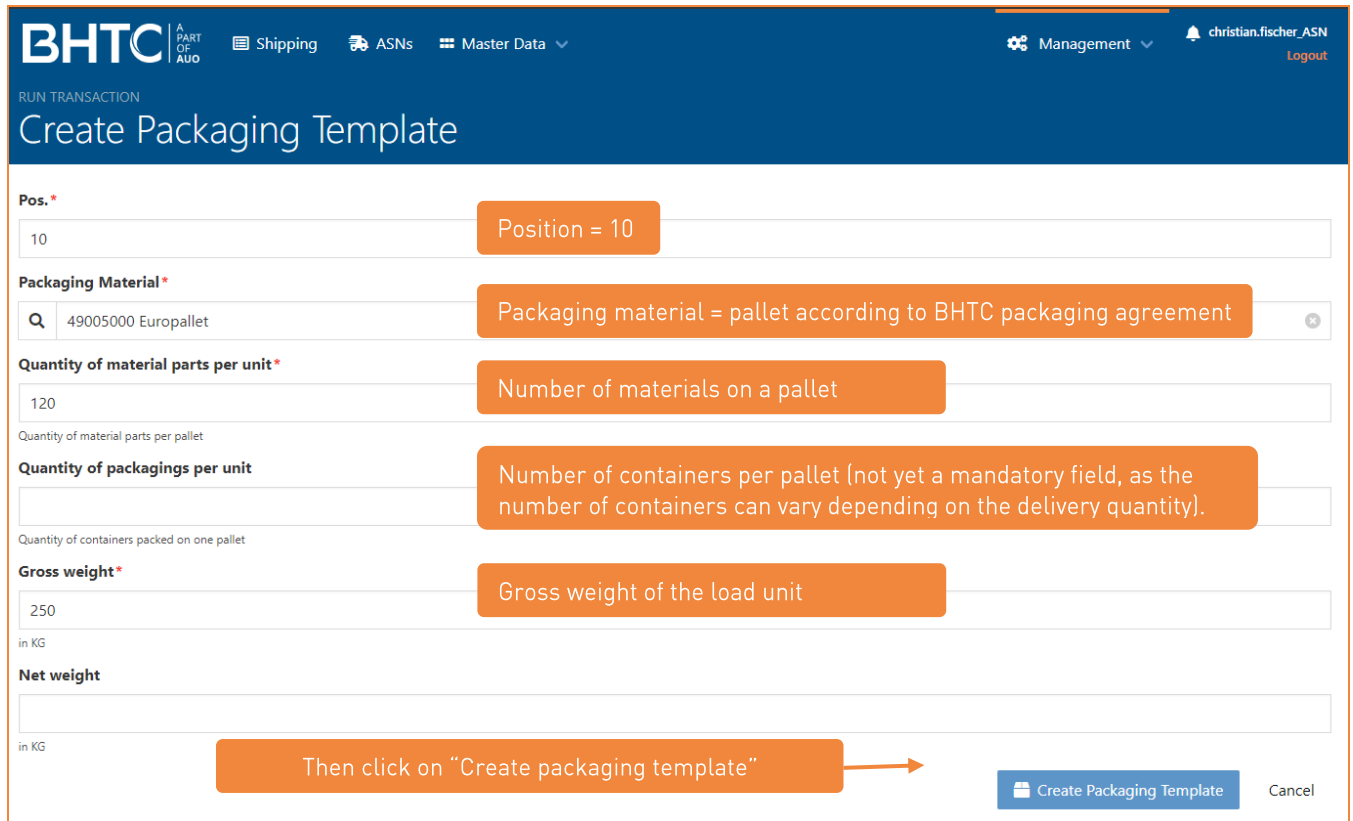


After clicking on the template name, the window for creating the packing data is displayed. Now click on the “Add position” button:



The packaging materials are to be entered in the following hierarchy:
Item 10 = pallet + pallet cover as packing aids
Item 20 = Container

Step 1: Create Pallet:



BHTC A PART OF AUO | Shipping | ASNs | Master Data | Management | christian.fischer_ASN | Logout

RUN TRANSACTION

Create Packaging Template

Pos.*
10 | Position = 10

Packaging Material*
49005000 Europallet | Packaging material = pallet according to BHTC packaging agreement

Quantity of material parts per unit*
120 | Number of materials on a pallet

Quantity of material parts per pallet

Quantity of packagings per unit
| Number of containers per pallet (not yet a mandatory field, as the number of containers can vary depending on the delivery quantity).

Quantity of containers packed on one pallet

Gross weight*
250 | Gross weight of the load unit

in KG

Net weight
|

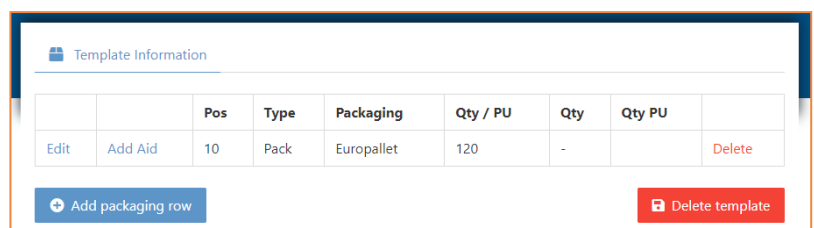
in KG

Then click on "Create packaging template" →

Create Packaging Template | Cancel

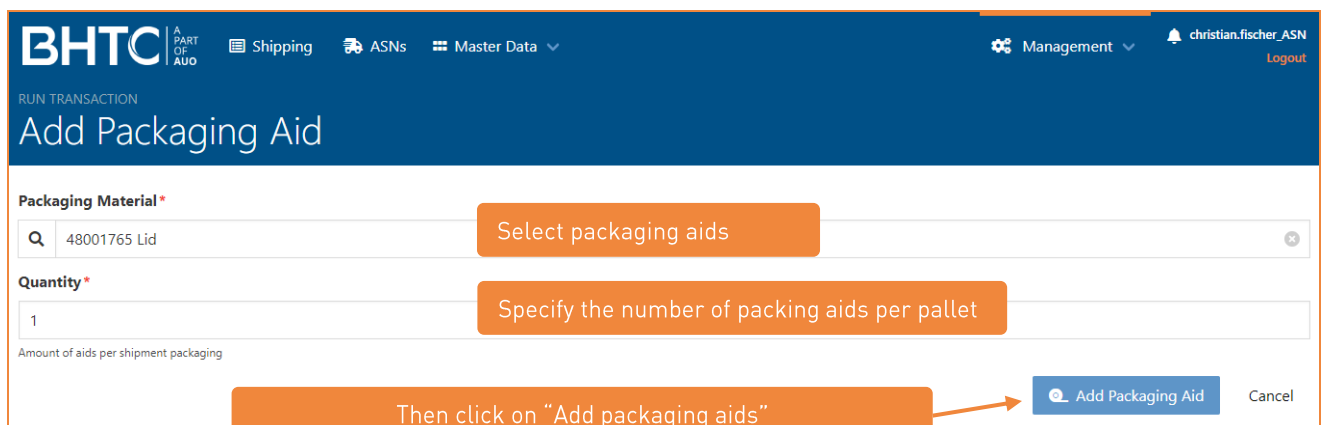
The palette has been added:

Step 2: The next step is to add the pallet cover as a packing aid. To do this, click on "Add aid".



Template Information								
		Pos	Type	Packaging	Qty / PU	Qty	Qty PU	
Edit	Add Aid	10	Pack	Europallet	120	-		Delete

Add packaging row | Delete template



BHTC A PART OF AUO | Shipping | ASNs | Master Data | Management | christian.fischer_ASN | Logout

RUN TRANSACTION

Add Packaging Aid

Packaging Material*
48001765 Lid | Select packaging aids

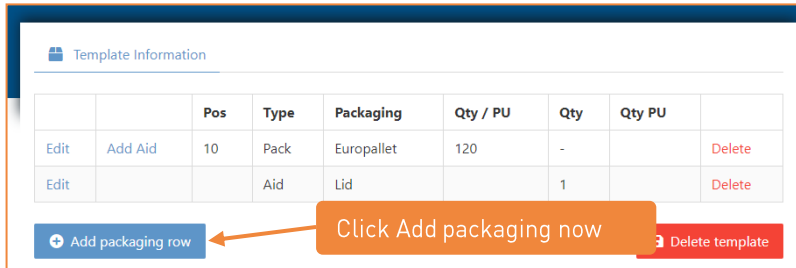
Quantity*
1 | Specify the number of packing aids per pallet

Amount of aids per shipment packaging

Then click on "Add packaging aids" →

Add Packaging Aid | Cancel

Step 3: Create container:

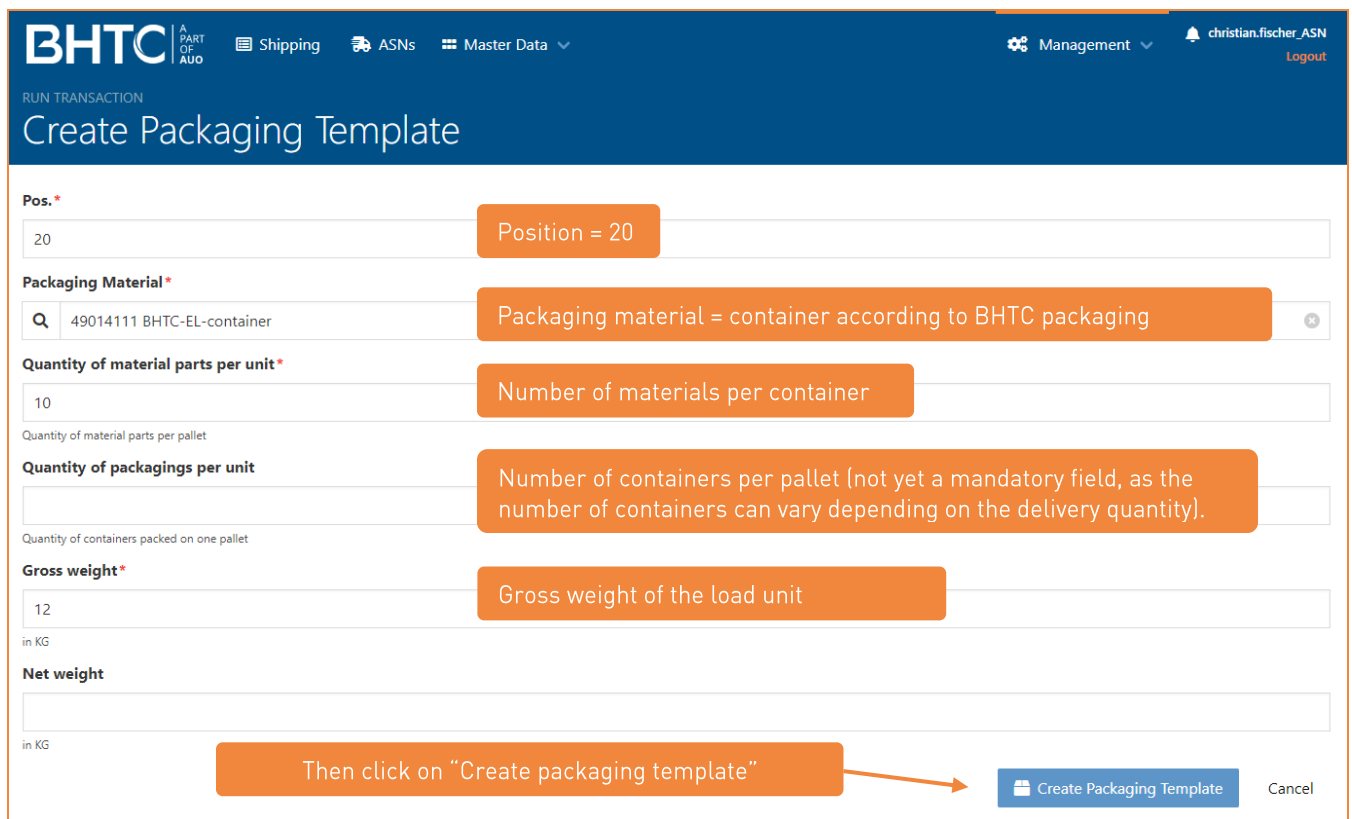


The screenshot shows a table with the following data:

		Pos	Type	Packaging	Qty / PU	Qty	Qty PU	
Edit	Add Aid	10	Pack	Europallet	120	-		Delete
Edit			Aid	Lid		1		Delete

Below the table are two buttons: "Add packaging row" (blue) and "Delete template" (red). An orange callout box with the text "Click Add packaging now" has an arrow pointing to the "Add packaging row" button.

The next step is to add the containers. To do this, click on "Add position"

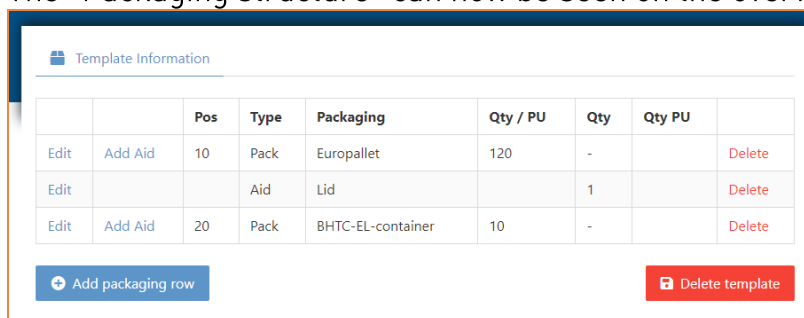


The screenshot shows the "Create Packaging Template" form with the following fields and callouts:

- Pos.***: Input field with value "20". Callout: "Position = 20".
- Packaging Material***: Input field with value "49014111 BHTC-EL-container". Callout: "Packaging material = container according to BHTC packaging".
- Quantity of material parts per unit***: Input field with value "10". Callout: "Number of materials per container".
- Quantity of packagings per unit**: Empty input field. Callout: "Number of containers per pallet (not yet a mandatory field, as the number of containers can vary depending on the delivery quantity)".
- Gross weight***: Input field with value "12". Callout: "Gross weight of the load unit".
- Net weight**: Empty input field. Callout: "Then click on 'Create packaging template'".

At the bottom right, there are two buttons: "Create Packaging Template" (blue) and "Cancel" (grey). An orange callout box with the text "Then click on 'Create packaging template'" has an arrow pointing to the "Create Packaging Template" button.

The "Packaging structure" can now be seen on the overview page:



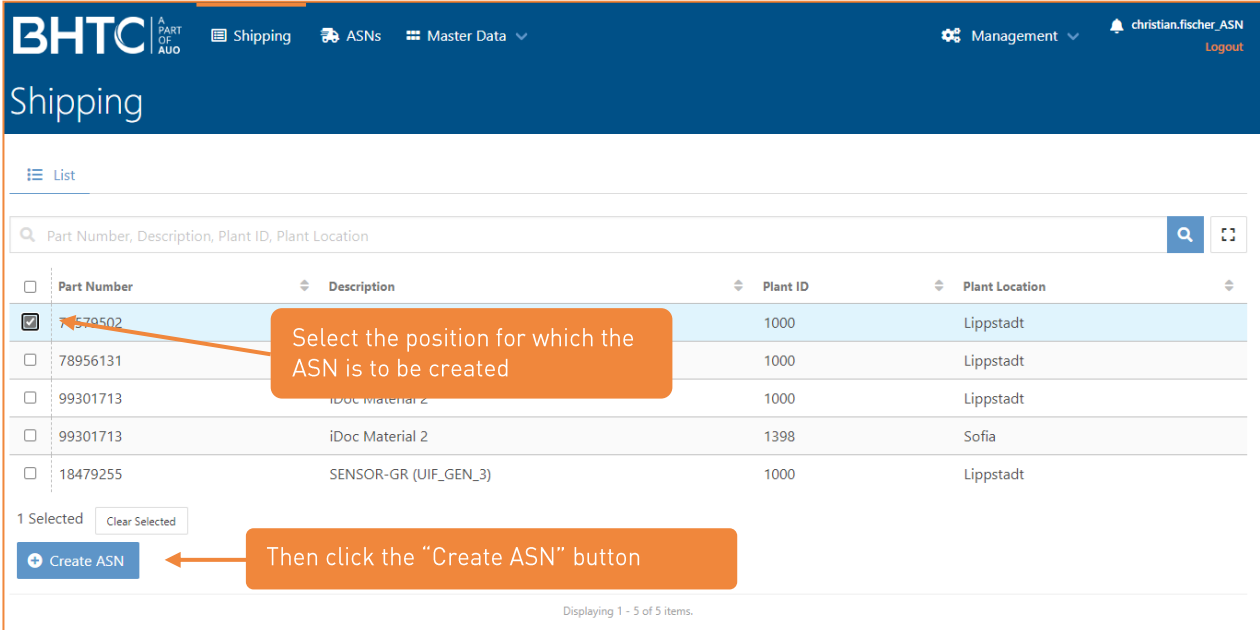
The screenshot shows the updated "Template Information" table with the following data:

		Pos	Type	Packaging	Qty / PU	Qty	Qty PU	
Edit	Add Aid	10	Pack	Europallet	120	-		Delete
Edit			Aid	Lid		1		Delete
Edit	Add Aid	20	Pack	BHTC-EL-container	10	-		Delete

Below the table are two buttons: "Add packaging row" (blue) and "Delete template" (red).

4.2 Create a delivery

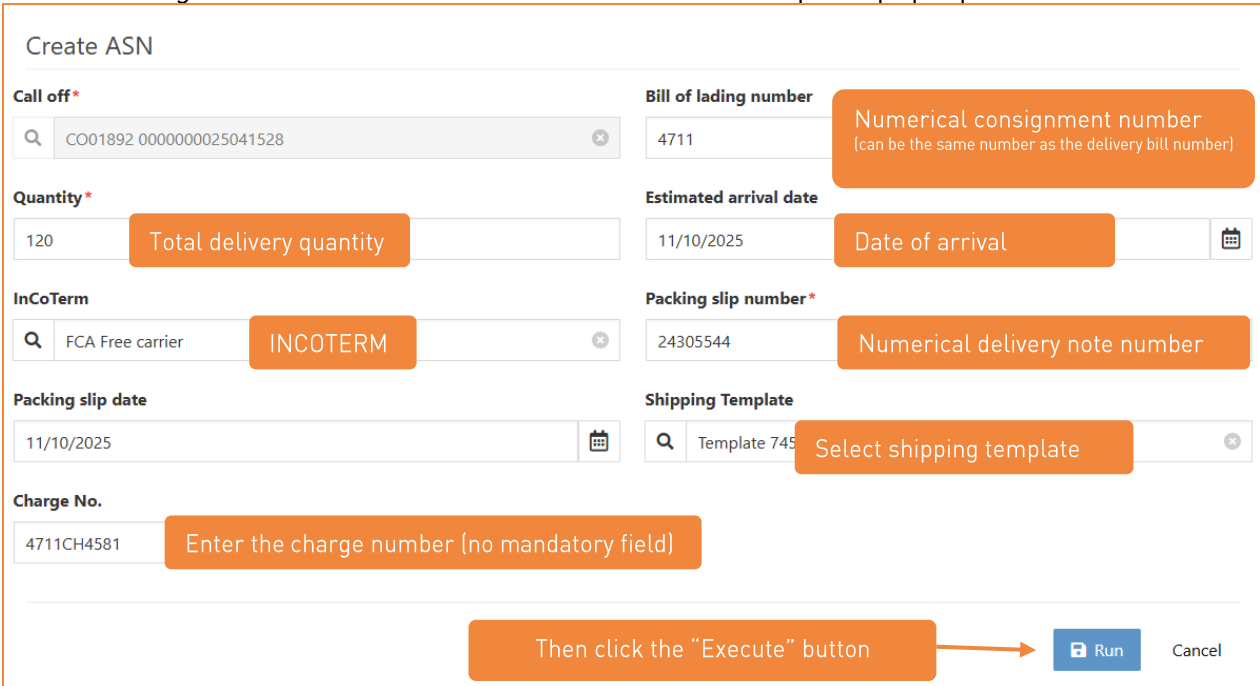
Step 1: Click on “Shipping” in the menu bar. An overview of all existing material numbers is then displayed. Select the item for which the ASN is to be created. Then click on the “Create ASN” button.



The screenshot shows the BHTC Shipping interface. The top navigation bar includes 'Shipping', 'ASNs', 'Master Data', 'Management', and a user profile for 'christian.fischer_ASN'. The main content area is titled 'Shipping' and contains a table with columns: Part Number, Description, Plant ID, and Plant Location. The first row is selected, and an orange callout points to it with the text 'Select the position for which the ASN is to be created'. Below the table, there is a 'Create ASN' button, which is also pointed to by an orange callout with the text 'Then click the "Create ASN" button'. The table data is as follows:

Part Number	Description	Plant ID	Plant Location
79502		1000	Lippstadt
78956131		1000	Lippstadt
99301713	iDoc Material 2	1000	Lippstadt
99301713	iDoc Material 2	1398	Sofia
18479255	SENSOR-GR (UIF_GEN_3)	1000	Lippstadt

The following information must be entered in the subsequent pop-up window:



The 'Create ASN' pop-up window contains the following fields and instructions:

- Call off***: CO01892 0000000025041528
- Quantity***: 120 (Total delivery quantity)
- InCoTerm**: FCA Free carrier (INCOTERM)
- Packing slip date**: 11/10/2025
- Bill of lading number**: 4711 (Numerical consignment number (can be the same number as the delivery bill number))
- Estimated arrival date**: 11/10/2025 (Date of arrival)
- Packing slip number***: 24305544 (Numerical delivery note number)
- Shipping Template**: Template 745 (Select shipping template)
- Charge No.**: 4711CH4581 (Enter the charge number (no mandatory field))

At the bottom right, there is a 'Run' button, which is pointed to by an orange callout with the text 'Then click the "Execute" button'.

The ASN was then successfully prepared.

Step 2: Click on “ASNs” in the menu bar. An overview of all existing ASNs is then displayed. Select the position for which the ASN is to be edited / created.

BHTC A PART OF AUO

Shipping ASNs Master Data

Management christian.fischer_ASN Logout

ASNs

List

ID, Files, Part number, Part description, Plant, Delivery note number

ID	State	Files	Part Number	Part Description	Plant	ETA	Ship Date	Created At	Delivery Note Number
ASN00327	New ASN		74579502	SENSOR-GR	Lippstadt	09/13/2024	N/A	09/10/2024	24305544
ASN00318	Sent		74579502	SENSOR-GR	Lippstadt	09/09/2024	N/A	09/09/2024	24305544
ASN00309	New ASN		99301713	iDoc Material 2	Sofia	09/10/2024	N/A	09/09/2024	183040265
ASN00272	Ready	All A4	74579502	SENSOR-GR	Lippstadt	N/A	09/11/2024	09/03/2024	24305544
ASN00268	Sent	Delivery Note	74579502	SENSOR-GR	Lippstadt	N/A	09/11/2024	09/03/2024	24305544

Displaying 1 - 5 of 5 items.

The correct number of pallets and containers must now be entered in the ASN window:

ASN

ASN00328

BHTC GmbH / Europe / Germany / 1000 / 5500071340 / CO00020

ASN00328 State: New ASN

SUPPLIER CARD NO. DETAILS

Address: N/A

ID: ASN00328

Bill of lading number: 4711

Packaging slip number: 24305544

Packaging information

The following information still needs to be provided::

- Missing shipping date.
- Missing quantity in position 10.
- Missing quantity in position 20.

	Pos	Type	Packaging	Qty / PU	Qty	Qty PU	
Edit	Add Aid	10	Pack	Europallet	120		Delete
Edit		>	Aid	Lid		1	Delete
Edit	Add Aid	20	Pack	BHTC-EL-container	10		Delete

+ Add packaging row Add shipping date

Change Packaging

Pos.*: 10

Packaging Material*: 49005000 Europallet

Quantity of material parts per unit*: 120

Quantity*: 1

Total quantity of all pack units of this type: 120

Quantity of packagings per unit: 12

Quantity of containers packed on one pallet: 12

Change Packaging

Pos.*: 20

Packaging Material*: 49014111 BHTC-EL-container

Quantity of material parts per unit*: 10


Quantity*: 12

Total quantity of all pack units of this type: 120

Specify the number of pallets in the delivery.

Specify the number of containers in the delivery.



The overview shows whether there are still errors or whether the entered quantity of pallets and containers matches the delivery quantity.

 Packaging information

The following information still needs to be provided::

- Missing shipping date.

		Pos	Type	Packaging	Qty / PU	Qty	Qty PU	
Edit	Add Aid	10	Pack	Europallet	120	1	12	Delete
Edit		>	Aid	Lid		1		Delete
Edit	Add Aid	20	Pack	BHTC-EL-container	10	12		Delete

  Step 3: Click on "Add shipping date"


The delivery date must now be entered.
To do this, click on the "Add delivery date" button.

Enter the shipping date in the new window and then click on the "Add shipping date" button.

Add Shipping Date

Shipping Date *



 Cancel

If no more error messages appear, the global transport label and the delivery bill can now be generated and the ASN can then be sent to the BHTC system.

Packaging information

		Pos	Type	Packaging	Qty / PU	Qty	Qty PU	
Edit	Add Aid	10	Pack	Europallet	120	1	12	Delete
Edit		>	Aid	Lid		1		Delete
Edit	Add Aid	20	Pack	BHTC-EL-container	10	12		Delete

+ Add packaging row
Add shipping date

Step 4: Click Create label

Step 5: Click to create a delivery bill

You can now create and print the labels and delivery note.

🖨️ Create Labels
🖨️ Create Delivery Note

You can send the ASN now.

➤ Send ASN

Step 6: Send ASN (IMPORTANT: once the ASN has been sent, the delivery can no longer be changed)

Detailed information on creating labels:

Create Labels

Print format*

A4

Labels to print*

All labels

🖨️ Create Labels
Cancel

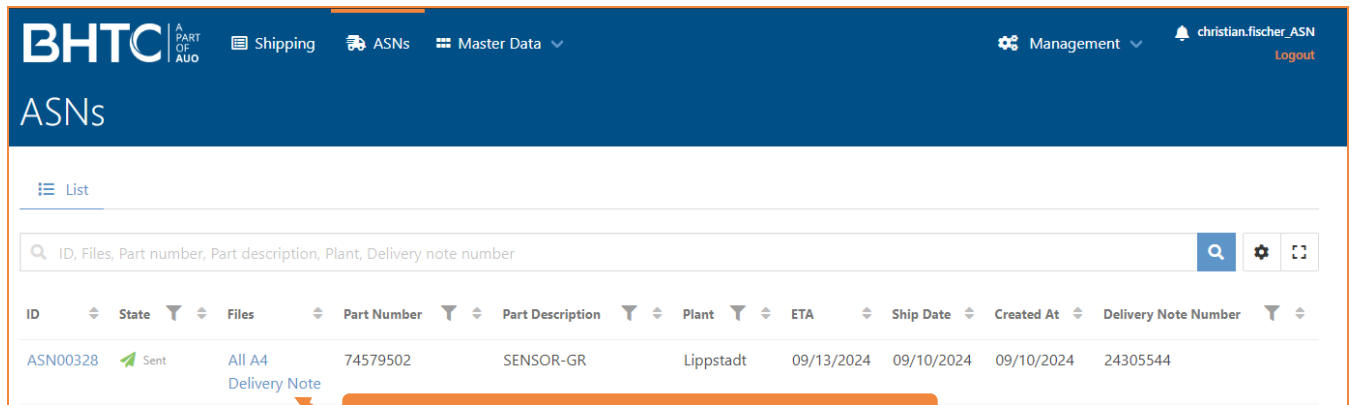
Print formats

A4 = single and / or master label on a DIN A4 sheet

A5 = Single and / or master label on a DIN A5 sheet

Label = Individual single labels, especially for printing on label printers

Once the labels and the delivery bill have been created and the ASN has been sent, the labels and the delivery bill can be downloaded and printed under the ASN item. To do this, click on “ASNs” in the menu and select the delivery for which the labels and delivery bill are to be printed.



The screenshot shows the BHTC AUO Tracking Cloud interface. The top navigation bar includes 'Shipping', 'ASNs', and 'Master Data'. The user is logged in as 'christian.fischer_ASN'. The main content area is titled 'ASNs' and contains a table with the following data:

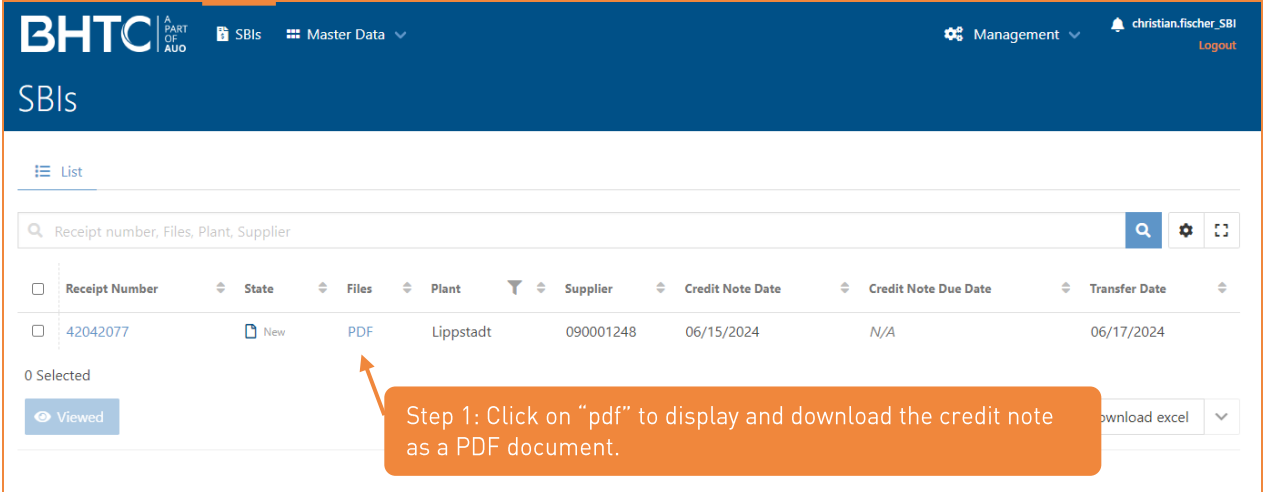
ID	State	Files	Part Number	Part Description	Plant	ETA	Ship Date	Created At	Delivery Note Number
ASN00328	Sent	All A4 Delivery Note	74579502	SENSOR-GR	Lippstadt	09/13/2024	09/10/2024	09/10/2024	24305544

An orange callout box with the text "Step 7: Download and print label and delivery bill" points to the "Delivery Note" link in the 'Files' column of the first row.

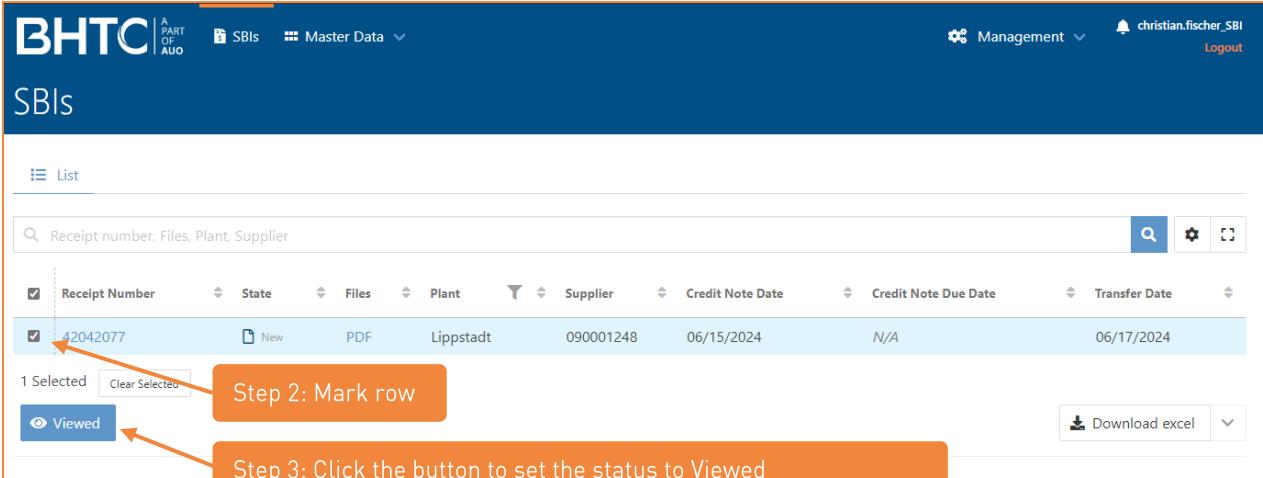
4 Self billing invoice (SBI)

4.1 Description

If the credit note procedure has been agreed with the supplier, the supplier can download the credit notes under SBI.



The screenshot shows the BHTC SBI interface. At the top, there is a navigation bar with the BHTC logo, 'A PART OF AUO', and user information 'christian.fischer_SBI'. Below the navigation bar, there is a search bar and a table of credit notes. The table has columns: Receipt Number, State, Files, Plant, Supplier, Credit Note Date, Credit Note Due Date, and Transfer Date. The first row contains the following data: Receipt Number: 42042077, State: New, Files: PDF, Plant: Lipstadt, Supplier: 090001248, Credit Note Date: 06/15/2024, Credit Note Due Date: N/A, Transfer Date: 06/17/2024. An orange callout box with an arrow points to the 'PDF' link in the 'Files' column of the first row. The callout text reads: "Step 1: Click on 'pdf' to display and download the credit note as a PDF document."



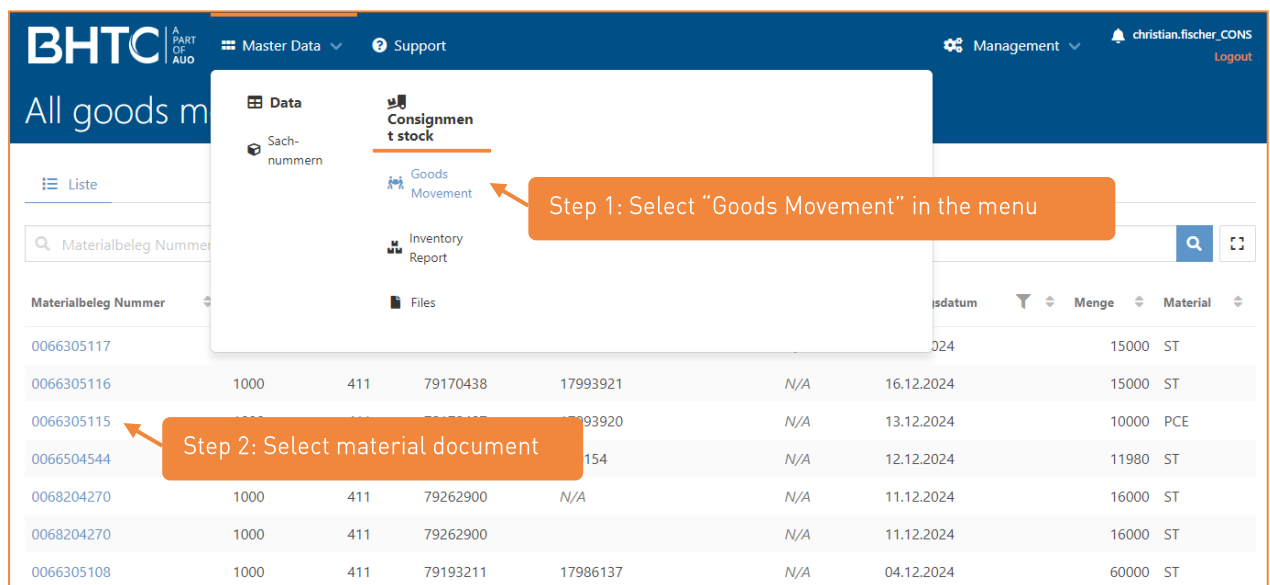
The screenshot shows the BHTC SBI interface with the first row of the table selected. The 'Mark row' checkbox is checked. An orange callout box with an arrow points to the 'Mark row' checkbox. The callout text reads: "Step 2: Mark row". Another orange callout box with an arrow points to the 'Viewed' button. The callout text reads: "Step 3: Click the button to set the status to Viewed".

Important: Click on the "Viewed" button each time you read a credit note so that the status changes from "New" to "Viewed". (As long as the status remains on "New", a reminder email is sent daily).

5 Consignment Stock

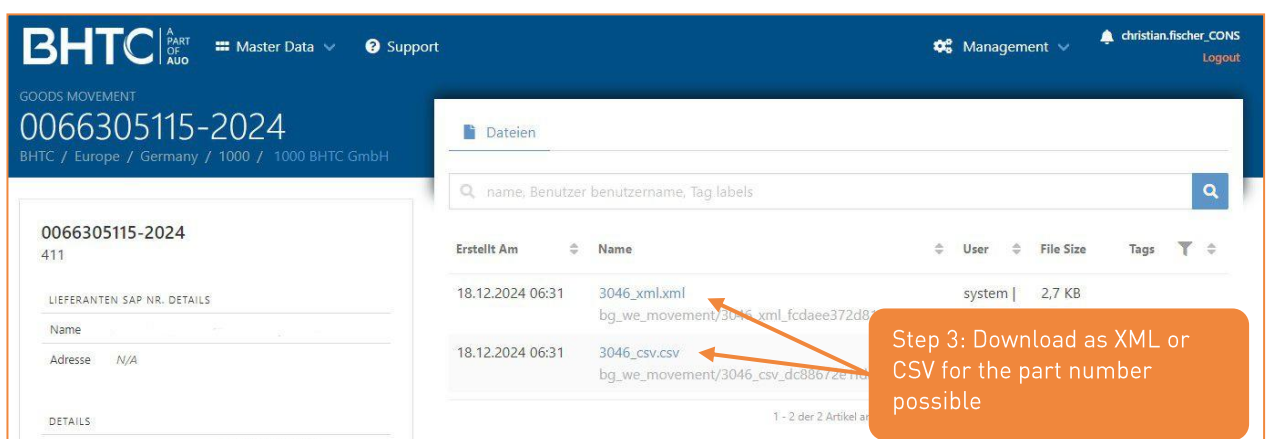
5.1 Goods Movement

If consignment stock processing has been agreed with the supplier, the movement data and stock levels are available for the supplier to view and download under Consignment stock. The data for each part number can be viewed and downloaded under “Goods Movement”.



The screenshot shows the SAP BHTC interface. A dropdown menu is open under 'Consignment stock', with 'Goods Movement' selected. An orange callout box points to this selection with the text: "Step 1: Select 'Goods Movement' in the menu". Below the menu, a table of material documents is visible. An orange callout box points to the first row of the table with the text: "Step 2: Select material document".

Materialbeleg Nummer	Sach-nummern	Material	Menge	Datum
0066305117			15000	16.12.2024
0066305116	1000 411 79170438		15000	16.12.2024
0066305115			10000	13.12.2024
0066504544			11980	12.12.2024
0068204270	1000 411 79262900		16000	11.12.2024
0068204270	1000 411 79262900		16000	11.12.2024
0066305108	1000 411 79193211		60000	04.12.2024

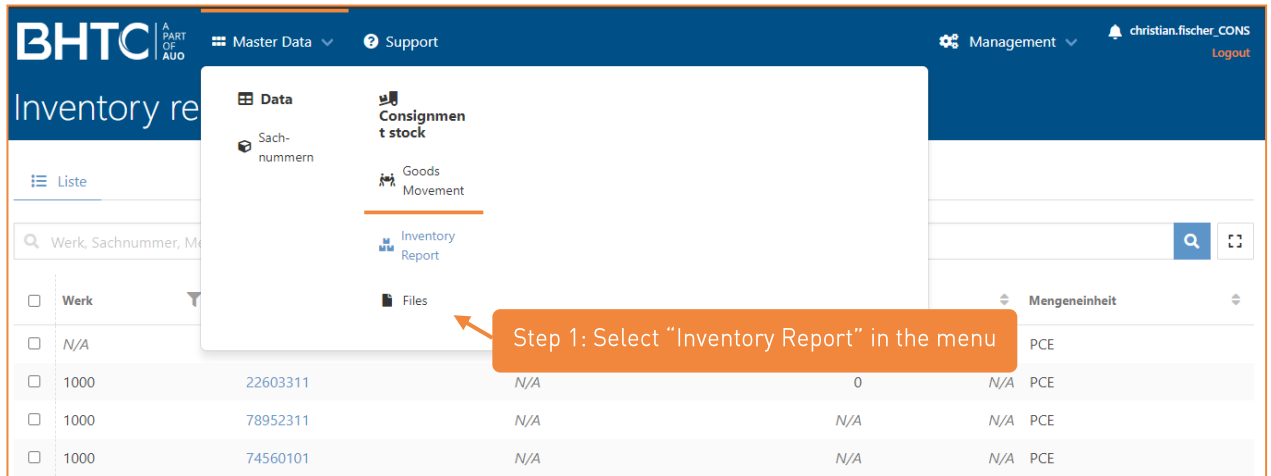


The screenshot shows the SAP BHTC interface for a specific material document (0066305115-2024). A 'Dateien' (Files) window is open, displaying a list of files. An orange callout box points to the '3046_xml.xml' and '3046_csv.csv' files with the text: "Step 3: Download as XML or CSV for the part number possible".

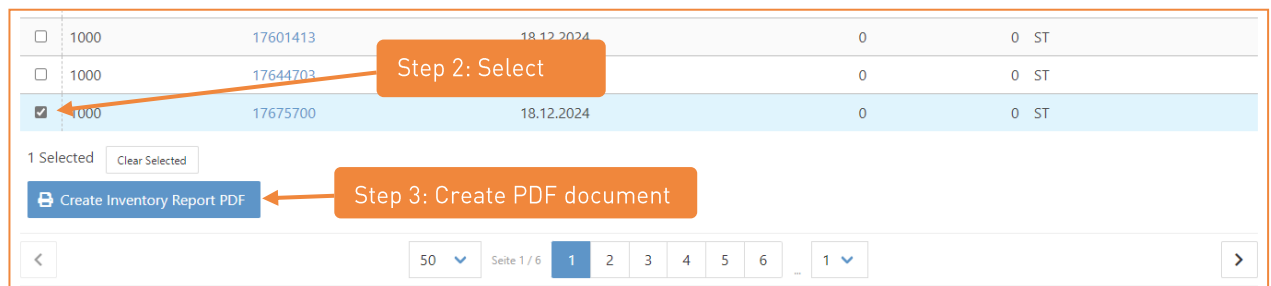
Erstellt Am	Name	User	File Size	Tags
18.12.2024 06:31	3046_xml.xml bg_we_movement/3046_xml_fcdaee372d8...	system	2,7 KB	
18.12.2024 06:31	3046_csv.csv bg_we_movement/3046_csv_dc8867zemo...			

5.2 Inventory Report

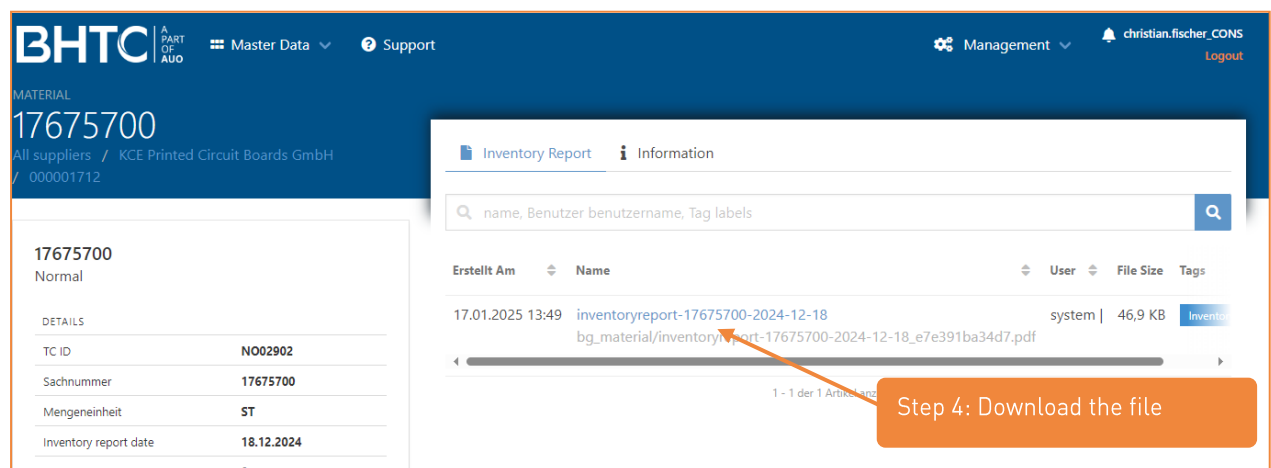
The current stocks can be viewed under the menu item “Inventory Report”.



The screenshot shows the BHTC user interface. A dropdown menu is open, displaying options: Data, Consignment stock, Goods Movement, Inventory Report, and Files. An orange callout box with an arrow points to the 'Inventory Report' option, labeled 'Step 1: Select "Inventory Report" in the menu'. Below the menu, a table of inventory items is visible with columns for Werk, Sachnummer, and Mengeneinheit.



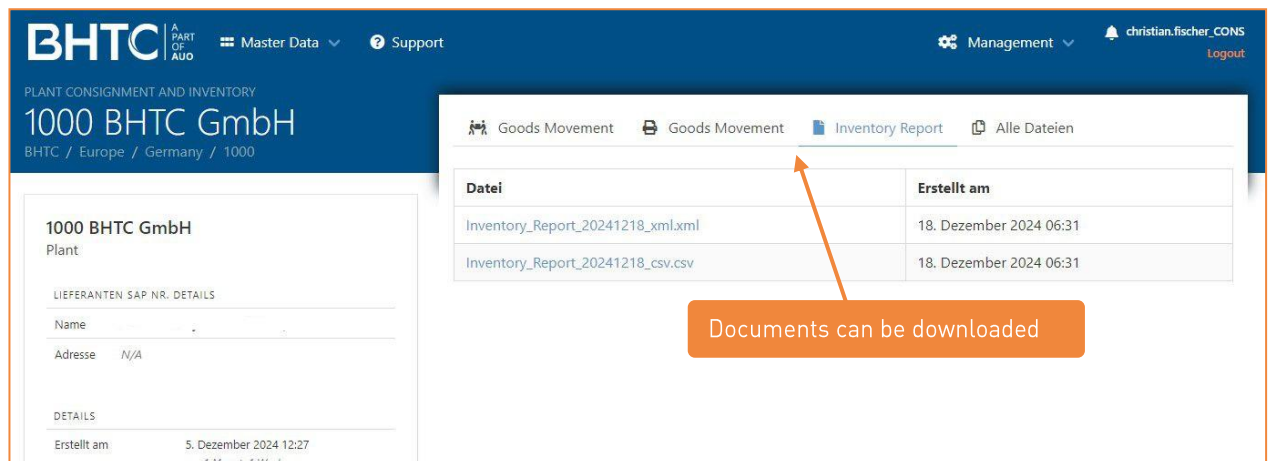
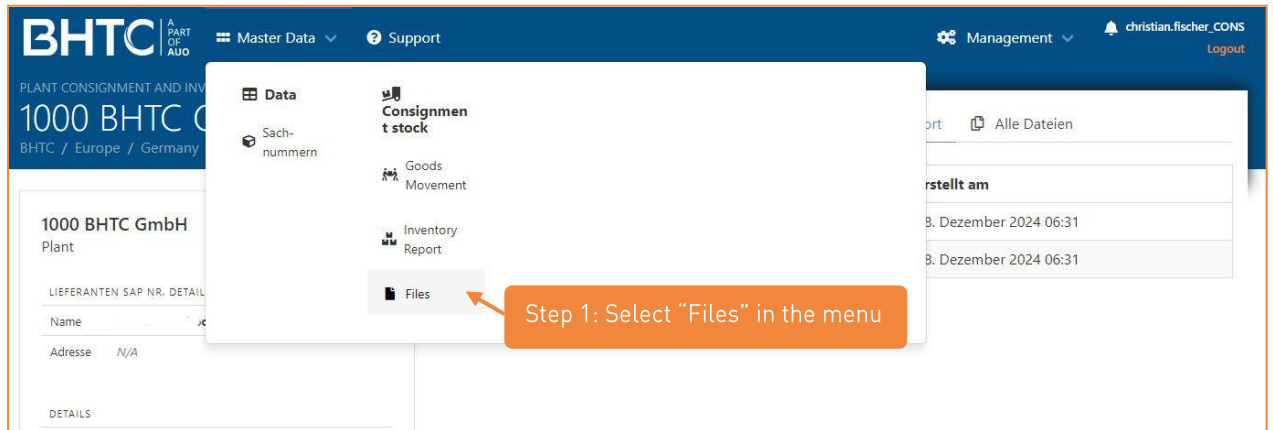
The screenshot shows a table of inventory items. The third row is selected, and an orange callout box with an arrow points to it, labeled 'Step 2: Select'. Below the table, a button labeled 'Create Inventory Report PDF' is highlighted with an orange callout box and arrow, labeled 'Step 3: Create PDF document'. The table has columns for Werk, Sachnummer, and Mengeneinheit.



The screenshot shows the details of the selected inventory item (Sachnummer 17675700). On the right, a file list shows a PDF file named 'inventoryreport-17675700-2024-12-18-bg_material/inventoryreport-17675700-2024-12-18_e7e391ba34d7.pdf'. An orange callout box with an arrow points to the file name, labeled 'Step 4: Download the file'. The left side shows the material details for 17675700, including TC ID NO02902 and Inventory report date 18.12.2024.

5.3 Files

All files for the “Goods Movements” and “Inventory Report” can be downloaded from the “Files” menu item. The XML and CSV files contain all part numbers and movements.



6 General information

6.1 Support

To answer general questions and troubleshooting about the Tracking Cloud you can use the following contact details:

User Support

E-Mail: tracking.cloud@bhtc.com

7 Change history

Edition	Type of change	Chapter	Creator
2024-10-01	New edition	all	Ch. Fischer
2025-01-17	Consignment Stock added	5	Ch. Fischer
2025-02-01	Excel Download added	3.4	Ch. Fischer
2025-04-01	Create PDF for multiple call-offs	3.2	Ch. Fischer
2025-10-11	Charge number added	4.2	Ch. Fischer
2025-12-05	Changed to AUO Mobility Solutions with new URL https://auomsc.tracking.cloud	1	Ch. Fischer